



How TASC will run from 18/05/21 including risk assessments during the Covid19 crisis.

The running of the club will be reviewed every week or if the government change the settings guidelines.

As from 18/05/21 we will be back in the front and back classrooms.

The centre has now purchased equipment that will deep clean rooms between bookings quickly and efficiently. This will allow the LCA to open the venue to the wider community when guidelines permit.

As before the club will be split into 2 groups, infants and juniors. This takes into account the pattern of attendance of the children which is of an individual nature. This could change when the numbers attending grow. The children will have the opportunity to discuss between themselves in the first week back in September what they would like their group to be called. When they did they decided Infants & Juniors

The infant group will function in the front classroom.

The junior group will operate in the Back classroom.

We will open all windows we can to allow ventilation and the door in the back classroom, risk low.

The two groups will have a box of tissue, table cleaner, cloth, hand gel, and bag to put used tissues in. They will be responsible for their own rubbish which will lower the risks to the community centre cleaning team.

The club has adopted the "Catch it! Bin it! Kill it!" one of the many approaches to the virus.

The provision provides childcare which includes the early years sector. We have adopted this system of control provided by the authorities throughout the setting.



How TASC will run from 18/05/21 including risk assessments during the Covid19 crisis.

System of controls

This is the set of actions early years settings must take.

Prevention:

- 1) minimise contact with individuals who are unwell by ensuring that those who have coronavirus (COVID-19) symptoms, or who have someone in their household who does, do not attend settings
- 2) clean hands thoroughly more often than usual
- 3) ensure good respiratory hygiene by promoting the 'catch it, bin it, kill it' approach
- 4) introduce enhanced cleaning, including cleaning frequently touched surfaces often using standard products, such as detergents and bleach
- 5) minimise contact between groups where possible
- 6) where necessary, wear appropriate personal protective equipment (PPE)

Numbers 1 to 4 must be in place in all settings, all the time.

Number 5 must be properly considered, and settings must put in place measures that suit their particular circumstances.

Number 6 applies in all specific circumstances.

Response to any infection:

- 7) engage with the NHS Test and Trace process
- 8) manage confirmed cases of coronavirus (COVID-19) amongst the setting community
- 9) contain any outbreak by following local health protection team advice
- 10) notify Ofsted

Numbers 7 to 10 must be followed in every case where they are relevant.



How TASC will run from 18/05/21 including risk assessments during the Covid19 crisis.

Collection from school and the walk to the community centre.

Every week I have to remind parents they must tell us if their child is not attending TASC by text or phone **NOT** email. Failure to do this wastes other parents' time and money. We will **NOT** be able to enter the schools to go looking for your child. This means we will have to communicate with the school offices by telephone. I know the majority of parents inform us but in these times **all** parents must inform us for the safety of our children, TASC and school staff.

“PHE has confirmed that the walking bus approach should be possible, but planning should take account of the size of group that needs to transfer between schools and the ability for children in the same school group or after school club to walk together, maintaining at least 2m distance from children in other groups. As an ‘outside activity’ overall risk would be low with the walking bus, however, minimising mixing between groups and maintaining social distancing where possible would reduce this further”. LOCAL RECOVERY GUIDANCE FOR EARLY YEARS, CHILDCARE AND OUT OF SCHOOL – 5 August 2020

We understand the schools will be operating a different system at the end of the day.

Our staff will be stationed in both playgrounds for greeting the children.

The infant children will be collected from the front of the school. They will be greeted then encouraged to social distance and put on a high viz jacket. They will line up in single file. Any child who needs to hold a hand will go with an adult. They will then walk up to the juniors.

The junior children will be met at the back of school as usual but at the far side of the playground. They will be greeted and given a high viz jacket to wear. They will line up in single file behind the infants leaving a socially distanced gap between the two groups. An adult will walk at the front, middle and back of the group. This adheres to the county guidelines dated 5th August, making the risk factor low.

The group will walk to the safe route to the centre via Newman Collard playing fields and down Old School Road. (Risk low)



How TASC will run from 18/05/21 including risk assessments during the Covid19 crisis.

Entering the centre.

We will enter the centre through the front door.

The juniors will hold back for a few minutes for the infants to hang their coats and walk through to their sector.

The juniors will then hang their coats in smaller groups.

There will be tables and seating arranged to meet the requirements of social distancing. **The staff will direct the children where to sit so we don't have a free for all.**

All high viz jackets are to be velcroed at the front and put into a bin liner. They will be washed every session. (Risk low)

All children and staff will then wash their hands. There are hand gel stations throughout the centre the children will be made aware of these. Staff will point these out every day so use becomes routine not a chore. The children and staff will wash their hands

- when they arrive at the setting
- when they go to the toilet
- before and after eating
- when they return from the playground
-

Refreshments on arrival (risk low)

We will still provide toast and drinks for the children on arrival at the centre.

Children can still bring a packed tea. **No nut products please .If you send your child with processed foods please read the allergy information.**

The children will eat at their allotted tables.

The toast will be cooked in the coffee bar.

Children will be given drinks in disposable cups.

After refreshments children wash hands/hand gel, staff clean tables.



How TASC will run from 18/05/21 including risk assessments during the Covid19 crisis.

Activities at TASC

Both groups will have a 64 litre box to keep their everyday things in.

All children will be supplied with a labelled carrier bag to put unfinished work in. These can be wiped over before putting away.

I have made up bags of pens, pencils etc which will be labelled for the use of the individual child. To be packed in carrier. No child will share this kind of equipment (risk low)

Each group will have their own supply of paper for drawing and art projects.

We will not be able to use our role play dressing up clothes, carpets or soft furnishings.

Any plastic construction or plastic toys must not be shared and must be cleaned at the end of the session. They could also be put in the said child's carrier use the next day. (Risk low)

We will be using the outside playground. Games will be discussed with children so they can play safely whilst having fun. (Risk low)

We also have access to the coffee bar courtyard where children can work in the open air (if staff ratios allow)(risk low).

Toilets

How should you manage toilet usage?

Different groups being allocated their own toilet blocks could be considered but is not a requirement if the site does not allow for it. However, you should consider how you can limit the number of children using the toilet at any one time. Importantly, you should promote good hand hygiene and encourage all children to wash their hands thoroughly, with soap and running water for 20 seconds, after using toilet facilities.

As with all frequently used surfaces, toilets should be cleaned thoroughly using standard products such as detergent and bleach. The frequency of cleaning required will depend on usage but is advised to be more frequently than might have been previously considered appropriate. In most cases, we expect cleaning of toilet facilities to take place at least twice a day, and in particular between use by different classes and groups. **Government guidance 20/8/20**



How TASC will run from 18/05/21 including risk assessments during the Covid19 crisis.

Staff will be on hand to encourage good practice with personal hygiene.

A stringent program of cleaning will be adhered to by the staff.

Because of the centres' new equipment we now have use of all our loos again. I know this will please the junior boys.

First Aid

Normal everyday first aid will be given as usual by the designated first aider.

Any child displaying symptoms of Covid-19 will be isolated from the other children and parents called. The 1st aider will follow the guidance supplied by the local authority health team. Symptoms can include:

- a new continuous cough.
- a high temperature.
- a loss of, or change in, your normal sense of taste or smell
- headache
- sore throat

Collection from TASC

Please wear a face mask when collecting your child.

Parents/carers come to the front door. Ring the bell you will then be invited into the entrance to sign the book. Please use gel provided. Please have patience if you have to wait outside. I won't insult you by asking you to social distance because I know you will.

Please be on time to pick up your children.

The rooms need a deep clean for the next users.



How TASC will run from 18/05/21 including risk assessments during the Covid19 crisis.

Fire drill when using front and back classrooms

Fire drill if fire is on the Mill Road side of the building.

When the fire bell rings the children will line up by the door nearest the entrance hall. Staff will lead the children out. They will line up against the wall by the Rake Road. Register will be called. If there is a fire we will make our way to the safe garden of 2 Willow Road.

Fire drill if the fire is on the Rake Road side of the building.

When the bell rings the children will line up at the door leading to the hall. They will be led across the hall and annexe. They will line up against the wall adjacent to Mill Road. Register will be called and the manager or whoever has deputised will make the decision which way the group will make their way to 2 Willow Road.

In the event of a real fire.

The Manager will risk assess where the fire is and direct staff which route to take. She will then "sweep" the building to make sure there are no stragglers and leave the building.

The fire brigade and centre manager will be called.

Parents and Ofsted will be informed.



How TASC will run from 18/05/21 including risk assessments during the Covid19 crisis.